

# FULL DAY REGISTRATION FORM

Child's Name: (First/Middle/Last): \_\_\_\_\_

Male ☐

Female ☐

Date of Birth (M/D/Y): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Age (as of registration date): \_\_\_\_\_

Parent/guardian Name: \_\_\_\_\_ Home #: \_\_\_\_\_

Cell #: \_\_\_\_\_ E-mail: \_\_\_\_\_

(PLEASE PRINT CLEARLY)

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Mill Creek Early Childhood Program is open Monday through Friday, 7:00 am to 5:30 pm. Lunch and am and pm snacks are served daily. For further information you may contact Ilana Marczak at [imarczak@millcreekecp.com](mailto:imarczak@millcreekecp.com) or call directly at 1.630.326.7519.

**Enrollment Fee: \$150**

**\*Urban Infant Tot Cot is needed for Toddlers and up**

Weekly Tuition	
<b>Infant</b> (6 weeks to 14 months)	\$ 440
<b>*Toddler</b> (15 months to 23 months)	\$ 415
<b>Two-year old</b>	\$ 380
<b>Three to Five-year old</b>	\$ 345

**Total Weekly Cost: \$ \_\_\_\_\_**

# FULL DAY REGISTRATION FORM

## Registration Policies

- A completed registration form along with the 4 week security deposit is necessary to process your child's registration and secure their space at Mill Creek Early Childhood Program.
- The following paperwork is required prior to your child's first day at Mill Creek Early Childhood Program:
  1. Emergency contact Form
  2. Travel Emergency Form
  3. Release Form
  4. Child/Family History Form
  4. Copy of child's Birth Certificate
  5. Medical Form complete with immunizations, and parent and doctor signature
  6. Signature that you have read the parent handbook
  7. Signature that you have read the DCFS licensing form
- A non-refundable, non-transferable enrollment fee of \$150 per child is required at the time of registration. In order for your deposit to be applied, 4 weeks' notice is required prior to your child's last day at Mill Creek Early Childhood Program.
- If you choose to withdraw enrollment within 30 days of this acknowledgement the deposit is fully refundable. On day 31 the deposit is non-refundable.
- Payments are made weekly or monthly and must be paid on Friday or on the last day of the month for the upcoming week/month. Your payment will be prorated based on your child's first day at Mill Creek Early Childhood Program.

I have read and understand the Registration Policies for Mill Creek Early Childhood Program.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Enrollment Date: \_\_\_\_\_

